

**AUTHORIZATION TO RELEASE MEDICAL RECORDS**

The Children's Doctors, P.C.  
2366 Battlefield Parkway  
Fort Oglethorpe, GA 30742  
706-866-7384 Fax # 706-861-7003

**Identification of Legal Guardian is required**

Please print clearly

**Legal Guardian Information**

Name \_\_\_\_\_ Relationship to patient \_\_\_\_\_  
Address \_\_\_\_\_ Home/Cell Phone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
City/State/Zip \_\_\_\_\_ Work Phone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_ License State \_\_\_\_ # \_\_\_\_\_

**Patient Information**

- 1. Name \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_
- 2. Name \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_
- 3. Name \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_
- 4. Name \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**SECTION A**

**I authorize The Children's Doctors, P.C. to take the following action requested** (please initial by the appropriate action to complete the request)

- \_\_\_\_\_ Provide a copy to me
- \_\_\_\_\_ Release my Medical Records to (please complete information below)
- \_\_\_\_\_ Obtain my Medical Records from (please complete information below)

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Telephone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**SECTION B**

(Initial beside the information you request to be released)

I give special permission to release any information regarding: \_\_\_\_\_ Substance Abuse \_\_\_\_\_ HIV Information

The Children's Doctors, P.C. does not release psychotherapy notes of any form to any third parties, except those required by the HIPAA Privacy Rule. The patient's legal guardian must obtain psychotherapy notes from the originating psychotherapy provider.

**SECTION C**

This authorization will automatically expire one year from the date signed. I understand that I may revoke this consent at any time except to the extent that action has been taken in reliance thereon. I understand that any disclosure of information carries with it the potential for an unauthorized re-disclosure which may not be protected by federal confidentiality rules.

Reason for request: \_\_\_\_\_  
\_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_